

THE APPLICATION PROCESS

Step 1: Application Process

APPLICATION & QUALIFY: View the electronic version of the Application and Qualifying Approval Criteria.

View and complete the electronic version of the application

FEES: There is an application fee of \$35 per person and an administrative fee of \$100. The administrative fee will hold your unit until your move-in date.

PAYMENTS:

- Edgewater applicants paying hold fees and application fees click the link to be taken to the online applicant payment portal.

Online Applicant Payment Portal

(Once an applicant has become an established resident, a new account will need to be created under the Resident Portal see below)

INCOME: Please provide two most recent paycheck stubs or other income-verifying documents to edgewaterlease@gmail.com

IDENTIFICATION: Please provide a photo copy of your current government-issued ID. Once Edgewater has received all of the above stated items, you will be contacted by the Edgewater staff to complete the reservation and approval process.

Optional Delivery Methods:

FAX TO: (775) 470-5902

EMAIL TO: _____

MAIL or DROP OFF:

Leasing Office

2490 Eastshore Place

Reno, NV 89509

Step 2: Approval Process

Once the application process is complete, the Edgewater staff will contact you and update you on your approval status. In the event you do not get approved, your administrative fee of \$100 will be refunded within 30 days. The application fee is non-refundable.

Step 3: Move-In Process

Schedule an appointment with the Edgewater staff to sign your lease.

The items you will need on or before the day of the move-in are listed below:

1. A copy of Renter's Insurance (\$100,000 liability) with an endorsement showing the property as additionally insured
2. NV Energy confirmation number
3. The balance of the security deposit and any prorated rent due

Should you have any questions please contact our Leasing
Office at 775-825-9266